

Professional Services Solicitation

Request for Statement of Qualification (RSQ)

First Publication

San Juan County

Request for Qualification Data to

Coordinate a public outreach/education effort and to write an Affordable Housing Action Plan.

San Juan County is requesting qualified consultants to submit statements of qualification to perform a scope of work that includes the following: coordinate development of an Affordable Housing Action Plan; facilitate a public outreach effort that may include polling, web surveys and/or forums; prepare articles, press releases and other materials to educate the public on the issues; and carry out the actual writing of the Action Plan. The project budget is approximately \$40,000. For more information about the project please contact Angie Lausch at (360) 370-7526 or by email at angelal@sanjuanco.com.

One or more firms will be selected for an interview based upon the following criteria categories weighted as indicated: qualification of key personnel (20) ; relevant experience as demonstrated on previous projects (20); previous performance (10); expressed interest in the project (10); and Washington State Certified Minority Enterprise Participation (5).

Firms desiring consideration shall submit a qualification package, and any other pertinent data to further assist the selection committee in evaluation of the firm's qualification, to San Juan County at the following address: San Juan County Health & Community Services, Attn: Angie Lausch, P. O. Box 607, Friday Harbor, WA 98250. Qualifications packages should be submitted to arrive no later than 5:00 P.M. June 25, 2010. The most highly rated firm will be selected for an interview and negotiation of the professional service contract.

This project is funded through the State of Washington Community Development Block Grant Program with federal funds provided by the U.S. Department of Housing and Urban Development.

San Juan County is an Equal Opportunity and Affirmative Action Employer. Minority- and women-owned firms are encouraged to submit statements or proposals.